

THIS SECTION FOR LINCOLN UNIVERSITY USE ONLY

Date : _____ By : _____

AFR No. : _____ TDR No. : _____

Lincoln University Co-op Program

Attach a recent,
passport-size
photograph of
yourself here.
Write your name
on the back

APPLICATION FOR ADMISSION TO STUDY IN GRADUATE CO-OP PROGRAM

Mail all application materials to: HTIR, Co-op Program, 3740 University Street, Eugene, Oregon 97405 U.S.A.

NOTE: To insure you get emails from the HTIR coop office, please put admissions@htir.com and visa@htir.com in your email address book.

HTIR LOGIN: Please create an HTIR Login so you can check your status online: *It is important to print legible*

*User Id: _____ Password: _____ (you can check status at www.htirboard.com.)

SEVIS ID# _____ (if applicable) Social Security No: _____ (if applicable)

*NAME: Mr. Mrs. Ms. _____
Last / Family Name First / Given Middle

***CURRENT MAILING ADDRESS:**

Telephone or cell number _____ E-MAIL: _____
Number Street Apt. No.
City State Country Postal / Zip Code

*BIRTH DATE: _____ *BIRTH PLACE _____
Month-Day-Year Country

FATHER (or GUARDIAN): _____
Name Address

MOTHER: _____
Name Address

SPOUSE: _____
Name Address

***PERMANENT ADDRESS IN HOME COUNTRY:**

Number Street Apt. No.
City State Country Postal / Zip Code Country of Citizenship

TEL : _____ E-MAIL: _____

***INTENDED COURSE OF STUDY:**

***DESIRED START DATE:**

GRADUATE PROGRAM

Semester _____ Year _____

Master of Business Administration (MBA)

Concentrations:

- International Business
- Finance Management and Investment Banking
- Human Resource Management

*Required field

PLEASE LIST BELOW ALL HIGH SCHOOLS, COLLEGES, AND UNIVERSITIES THAT YOU HAVE ATTENDED AND DIPLOMAS OR DEGREES EARNED, INCLUDING MONTH AND YEAR AWARDED, BOTH IN THE UNITED STATES AND ABROAD:

| Name of School | Location of School | From | To | Diploma / Degree | Month / Year |
|----------------|--------------------|------|----|------------------|--------------|
| | | | | | |
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| | | | | | |
| | | | | | |

PLEASE LIST BELOW WORK EXPERIENCE

| Name of Employer | Job Position | From | To | Month / Year | |
|------------------|--------------|------|----|--------------|--|
| | | | | | |
| | | | | | |

I HEREBY CERTIFY THAT ALL OF THE INFORMATION CONTAINED ON THIS APPLICATION FORM IS, TO THE BEST OF MY KNOWLEDGE, COMPLETE AND CORRECT. IF ACCEPTED, I WILL FOLLOW RULES, REGULATIONS AND GUIDELINES SET FORTH BY LINCOLN UNIVERSITY AND, AS AN INTERNATIONAL STUDENT, THE UNITED STATES BUREAU OF CITIZENSHIP AND IMMIGRATION SERVICES.

IN APPLYING FOR THE GRADUATE CO-OP INTERNSHIP PROGRAM AT LINCOLN UNIVERISTY, I UNDERSTAND AND AGREE AS FOLLOWS:

- This is an academic program and not an employment program, and I will be entering as an F-1 visa student with the privileges and conditions of the F visa status.
- The Master's Co-op Program is a study program requiring an F-1 student visa in which Curricular Practical Training (CPT) is mandatory for all participants
- By selecting the co-op option, I will be given the legal right to engage in Curricular Practical Training (CPT) employment with an off-campus company. I understand I will initially obtain an entry level job and I will be free to locate other employment later as I choose.
- I will be required to pay for all of my own tuition as well as my own room and board and personal expenses from my own resources. However, I understand that I will be allowed to use all of the net income from my CPT employment as I see fit for these purposes.
- I understand I have to take the non-credit workshops in order to be in the CPT program.
I understand that I have to take Lincoln's BA390 clas in order to legally work in the U.S.
- I may be required to accept an entry level position to gain U.S. work experience, improve my English, and learn U.S. customs and cultures in order to obtain and retain a higher paying job. Most entry level jobs pay \$7-10 an hour.
- The purpose of the Master's Co-op Program is to gain the necessary skills and experience to become a successful professional in the workplace.
- I am required to personally interview for each internship position and will do so with a positive and professional attitude
- The length of time to obtain my internship will depend on my skills, English abilities, background, previous work experience, ambition and attitude. In some circumstances it may take 30-60 days before I begin my internship.
- I understand that I will not be limited to 11 months of CPT employment and will be allowed to continue working for the entire length of time
- I will be studying in my master's program should I choose to do so. However, I understand that if I choose to be employed in CPT for 12 months or more I may not be allowed to apply for the one additional year of Optional Practical Training after I graduate.
- I understand there are four separate entities involved in the co-op program, each having separate fees. These four entities are Lincoln University, U.S. Workshop Employment, inc, HTIR and an overseas agency.

Signature: _____ Date: _____

Lincoln University uses no quotas to select its student body; merit is the sole determiner for admission to its educational programs and activities, which are non-sectarian and non-discriminatory. Lincoln University is a private, non-profit institution of higher learning.

Pursuant to Lincoln University's tradition and to the injunction of Title IX, Part 86 of the Education Amendments of 1972, Publ. L.92-318, and other Civil Rights Legislation, Lincoln University does not discriminate on the basis of sex, race, creed, color, religion, age, handicap or national and ethnic origin in reference to its education programs and activities, employment therein, and admission thereto.

THIS SECTION FOR LINCOLN UNIVERSITY USE ONLY

This application has been: Accepted Denied

on a(n) Regular Probational

basis as a(n) Unclassified Provisional

Undergraduate Pre-Graduate

Graduate Special (APL-SOL)

Special: _____

with the following conditions and / or remarks: _____

Approved by: _____ Date: _____