



APPLICATION FORM

II. EDUCATIONAL BACKGROUND

NAME AND LOCATION OF HIGH SCHOOL, COLLEGE(S), OTHER SCHOOLS ATTENDED.	YEAR	MAJOR	DEGREE

III. PLEASE TELL US ABOUT YOUR DECISION IN CHOOSING CALIFORNIA UNIVERSITY OF MANAGEMENT AND SCIENCES.

IV. HOW DID YOU HEAR ABOUT US? PLEASE SPECIFY.

- NEWSPAPER/MAGAZINE
- TELEVISION/RADIO
- REFERRAL
- WEBSITE
- COLLEGE CAREER AND TRANSFER DAY EVENTS
- OTHER

I hereby certify that all the information provided in this application is true and correct to the best of my knowledge. If my application is accepted, I agree to pay the current tuition charges and fees. I also agree to abide by all rules and regulations of the University.

 SIGNATURE OF APPLICANT

 DATE

THE APPLICATION FEE IS NON-REFUNDABLE.

CALIFORNIA UNIVERSITY OF MANAGEMENT AND SCIENCES DOES NOT DISCRIMINATE AGAINST ANY INDIVIDUAL ON THE BASIS OF AGE, SEX, RACE, COLOR, RELIGION, NATIONALITY, ETHIC ORIGIN, OR HANDICAP IN THE ADMISSION OF STUDENTS.

DISCLAIMER AND SIGNATURE

IN APPLYING FOR THE GRADUATE WORK-STUDY PROGRAM, I UNDERSTAND AND AGREE AS FOLLOWS:

- This is an academic program and not an employment program, and I will be entering as an F-1 visa student with the privileges and conditions of the F-1 visa status.
- The Master's Co-op Program is a study program requiring an F-1 student visa in which Curricular Practical Training (CPT) is mandatory for all participants.
- By selecting a co-op program, I will be given the legal right to engage in Curricular Practical Training (CPT) employment with an off-campus company.
- I understand I will initially obtain an entry level job and I will be free to locate other employment later as I choose.
- I will be required to pay for all of my own tuition as well as my own room and board and personal expenses from my own resources. However, I understand that I will be allowed to use all of the net income from my CPT employment as I see fit for these purposes.
- I may be required to accept an entry level position to gain U.S. work experience, improve my English, and learn U.S. customs and cultures in order to obtain and retain a higher paying job. Most entry level jobs pay \$8-10 an hour.
- The purpose of the Master's Co-op Program is to gain the necessary skills and experience to become a successful professional in the workplace. I understand that to join this program I must provide ORIGINAL diploma & transcript upon arriving in school.
- I am required to personally interview for each internship position and will do so with a positive and professional attitude.
- The length of time to obtain my internship will depend on my skills, English abilities, background, previous work experience, ambition and attitude. In some circumstances it may take 30-60 days before I begin my internship.
- I understand that I will not be limited to 11 months of CPT employment and will be allowed to continue working for the entire length of time. However, I understand that if I choose to be employed in CPT for 12 months or more I may not be allowed to apply for the one additional year of Optional Practical Training after I graduate.
- I know to be qualified for the CPT program I need to do the transcript course-by-course evaluation upon arriving in school.
- I understand that there are 4 global citizenship educational courses that are mandatory for all the students at co-op program. I know that 4 global citizenship educational courses are not major-related credit bearing courses but value-based education.
- I understand I also need to enroll in a series of non-credit workshops that prepare me for the CPT employment in workplace.
- Work-Study students will sign and agree to conditions noted in the Explanation of Costs for the school to which they are applying.
- If candidate lapses the payments for tuition, workshops and projects at any time during the master degree program, he/she may lose CPT authorization.
- I understand there are separate entities involved in the co-op program, each having separate fees.

By signing below, I am certifying that no promises or explanations regarding this program have been made to me by persons or agents representing HTIR or the university that are inconsistent with the above conditions and agreements. I certify that all the information I have furnished is complete and accurate. I understand that all application materials become the property of the university and are not returnable. I further give consent to and authorize HTIR or the school to reproduce and use any and all photographs taken of me in relation to HTIR or the university.

Print Name

Signature

Date

Mail all application materials to:

HTIR Work-Study Program, 3740 University Street, Eugene, Oregon 97405 U.S.A.

Applications will not be reviewed until the Admissions Office has received the following materials:

1. Completed Application Forms
2. Financial Documentation
3. Official or Attested Transcripts and Diplomas
4. Resume, personal statement and two letters of recommendation
5. Proof of English proficiency
6. Copy of passport

NOTE: To insure you receive emails from the HTIR co-op office, please put admissions@htir.com, coopadmin@htir.com and chrissy@htir.com in your email address book.